

*Baytree Community
Development District*

Workshop Meeting Agenda

March 12, 2024

AGENDA

Baytree
Community Development District

Workshop Meeting Agenda

**Tuesday
March 12, 2024
10:00 a.m.**

**Baytree National Golf Links
8207 National Drive
Melbourne, Florida**

1. Roll Call
2. Discussion of Fiscal Year 2025 Draft Budget
3. Review of Candidate Resumes for CDD Board Seat #5
4. Discussion of State Board Account for Pavement Management Fund
5. Discussion of Speed Humps
6. Pool Deck Update & Discussion
7. Supervisor's Requests
8. Public Comment Period
9. Adjournment

SECTION 2

*Item will be
provided under
separate cover.*

SECTION 3

From: Syanne Hall shall@gmscfl.com
Subject: Re: Seat #5 Baytree CDD
Date: February 29, 2024 at 11:40 AM
To: Jeremy LeBrun jlebrun@gmscfl.com



On Feb 29, 2024, at 10:27 AM, JEFFERY FINN <jafinn99@comcast.net> wrote:

Hi Jeremy,

My name is Jeff Finn and I am a Baytree resident. My wife, Carolyn, informed me of the vacancy left by April Simmons. Carolyn is the Saddleworth VM and I am currently the Saddleworth AVM.

I am very interested in filling the vacancy left by April. As a brief introduction, I am currently a full-time engineer with Northrop Grumman Corporation in Melbourne and am retiring in May of this year. I've been an engineer in the Aerospace industry for the last 44 years. The transition to full-time retirement is a life-altering event and I am looking for ways to engage in fulfilling and productive activities once I cross this bridge.

Carolyn and I are proud to be residents of Baytree and have developed many meaningful relationships while living here. Beyond our many friends we are proud, as Voting Members, to contribute in some small way to the maintenance of this beautiful subdivision.

With the opening of Seat #5, this presents an additional opportunity to enhance my contribution and participate in an organization whose mission is to maintain the beauty and value of all our homes in Baytree. With this said, I would like to be considered for the position. I have attached my resume for your review and consideration. Thank you.

Jeff Finn

<Finn_resume_new.doc>

JEFFREY FINN

662 Deerhurst Drive
Melbourne, FL 32940

(856) 701-5484
jafinn99@comcast.net

SUMMARY

Goal-oriented and Full-Spectrum Leader/Manager with extensive experience working in a government, process-intensive software engineering environment. Skilled in Software Configuration Management, Process Engineering, and Project Management, including managing and leading engineers in the control, build, management, release, production, verification, and delivery of large-scale software products to U.S. Navy, Army, and Air Force customers. Strengths include excellent communication and problem-solving skills, engaging in employee performance management and career-building activities, and leading teams in the achievement of mature processes. *Possess an active Department of Defense Secret Security Clearance.*

EXPERIENCE

Northrop Grumman Corporation, Melbourne, FL
Sr. Principal Project Manager

July 2019 – Present
May 2023 – Present

Perform in a Cost Account Manager role for the Weapons Integration Integrated Product Team on Strike. Manage the business management components of cost and schedule for approximately 20 cost accounts. This includes Level of Effort, Discrete Earned Value work packages, and processing supplier invoices.

Sr. Principal Database Analyst

May 2022 – May 2023

Manage Strike Software Media Library to include bringing software media into accountability, facilitate software electronic transfers, facilitate Artifactory CM database uploads, receive and process supplier software media, and verify software approvals.

Systems Engineering Manager 2

May 2021 – May 2022

Perform Functional Manager responsibilities for 10 direct reports in addition to the responsibilities noted in the CM Analyst position below.

Sr. Principal Software CM Analyst

July 2019 – May 2021

Change Management Team Lead for a Restricted Program, including leading the facilitation and administration of multiple configuration control boards; perform essential library management and archiving tasks for software documentation, artifacts, and related work products; provide leadership, direction, and guidance to two team members; provide coaching, mentoring, and advisement to management, as requested, in regard to organizational and personnel-related tasks.

Lockheed Martin Corporation, Moorestown, NJ/Wallops Island, VA
Software Configuration/Engineering/Project Manager

1991 - 2018

Managed and led a team of 20 Software Engineering professionals in the performance of tasks associated with the build, audit, release, production, verification, and delivery of Aegis Weapon System computer programs to the U.S. Navy. Managed a \$20M software production contract, control/cost account, and work packages while focusing on all technical, cost, schedule, and quality elements. Presented project status and assumed full accountability to the Program Management Office. Additional tasks, responsibilities, and accomplishments included:

- Controlled and monitored project schedules and milestones from initiation to delivery
- Developed employee careers through coaching and promoted many direct reports
- Coordinated cross-functional teams in the prioritization of tasks
- Interpreted and administered policies, processes, and procedures that impact projects
- Identified and assessed project issues and developed solutions to meet customer goals
- Provided leadership, direction, and guidance to employees working on project
- Organized, scheduled, and coordinated workloads to meet defined milestones and budgets
- Ensured the integrity of multiple software configurations and multiple product baselines within the source code repository/version management toolset.
- Streamlined delivery processes that resulted in a 20% cycle time reduction for the audit and delivery of software to the test floor and customer, resulting in increased throughput
- Facilitated the achievement of CMM and CMMI Level 5 Certification for organization
- Authored and instructed on organizational Software Configuration Management processes.

Professional Development & Training:

Five years of intensive Full-Spectrum Leadership training, including:

- Shaping the Future/Energizing the Team
- Building Effective Relationships/Delivering Results
- Modeling Personal Excellence, Integrity, and Accountability
- Assertiveness and Social Style Training
- Leading in Changing Times/Meeting Facilitation/Diversity Training
- Project Management Professional (PMP) Training
- Lean Six Sigma Green Belt Certification
- Earned Value Management Certification/Cost Account Management
- Atlassian Toolset including Jira, BitBucket, Insight

EDUCATION

Bachelor of Science, Computer Science
Boston College, Boston, Massachusetts

Jerome (Jerry) Darby
355 Baytree Drive
Melbourne, Florida

Experience:

2022-2023 Treasurer, Eagle Preserve Community Association

Appointed in November, 2022 to a vacant position on this Associations Board and was formally elected to the Board in 2023. As Treasurer, I instituted an investment program which increased annual revenues by 14% and established reserve accounts for Beautification and Repairs and Maintenance.

2017-2021 Board of Supervisors, Vice-Chairman, Baytree Community Development District (CDD)

First appointed to the Board in 2017. At varying times, I was responsible for Finance, Security, Lakes/Ponds and Roads/Sidewalks. I also supervised the design and construction of an 800 sq. ft pavilion and the adjoining concrete parking lot.

2016-2017: Voting Member, Balmoral Neighborhood, Baytree Community Association

As the Balmoral VM, I represented the neighborhood in matters presented before the Baytree Community Association (BCA). I kept the neighborhood informed by means of a newsletter of the actions that had taken place within the BCA and the Baytree CDD. At various times, I conducted surveys on matters affecting residents for feedback to these organizations.

1986-1987 Founder, President, Pond Path Civic Association

This Association was founded to interface with the New York State University at Stony Brook on matters relating to the university's development initiatives and the resultant impact on the Pond Path community. The Association was successful in modifying expansion plans that would have had significant adverse effects on the community.

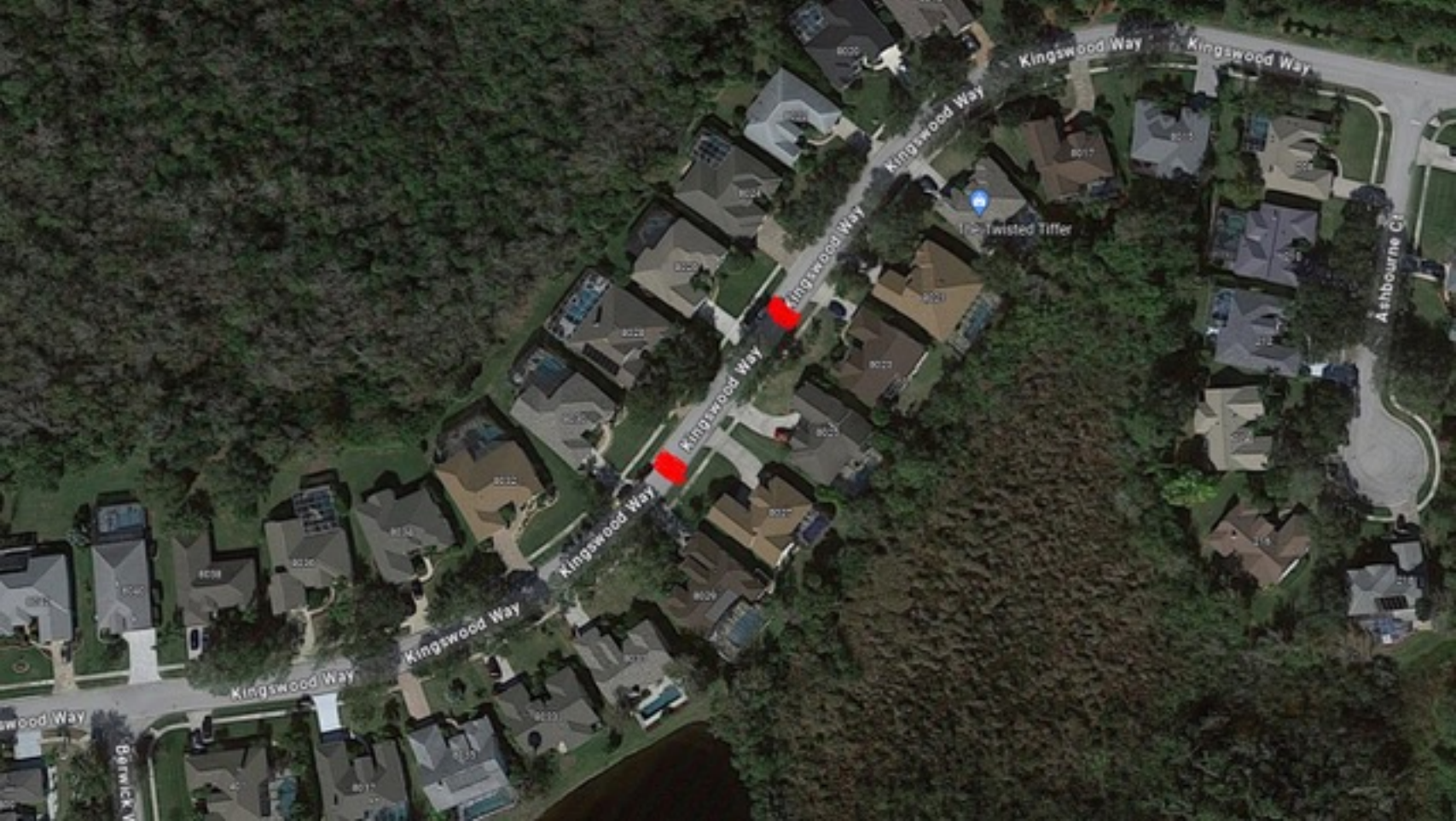
1988-2015: Senior Vice-President, Operations, Combe, Incorporated

This private, family held consumer products company made and distributed such products as Odor Eaters Insoles, Grecian Formula, Just-For-Men Hair Color, Lanacane, Cepacol Cough and Cold Medications and Sea Bond Denture Adhesive. I oversaw all matters relating to manufacturing and distribution of these products involving 21 Contract Manufacturers and 2 company owned manufacturing facilities. I directly and indirectly supervised approximately 230 people with an operating budget of about \$36 million and a purchasing budget in excess of \$50 million.

Education: MBA, Kellogg School of Management, Northwestern University, Evanston, Ill-1982-83
Post Baccalaureate, Chemistry, Northern Illinois University, DeKalb, Ill-1973-74
BA, Biology with Honors, Loras College, Dubuque, Iowa-1972

SECTION 5

Possible Speed
Hump Location
Choices



SECTION 6

Pool Deck
Resurfacing CFL
Example Photos











