Baytree Community Development District

Approved Proposed Budget FY 2026





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Baytree Community Development District Proposed Budget FY 2026 General Fund

	Buaget		Pro	Projected Next Projected Thru			Proposed Budget		
Description	FY2025	03/31/25		6 Months		09/30/25			FY 2026
<u>REVENUES:</u>									
Maintenance Assessments	\$ 1,132,331	\$	1,083,709	\$	48,622	\$	1,132,331	\$	1,177,623
IOB Cost Share Agreement	55,046		13,762		41,285		55,046		59,257
Miscellaneous Income	9,250		4,546		4,704		9,250		9,250
Interest Income	4,811		7,164		6,000		13,164		10,000
Carry Forward Surplus	-		-		-		-		77,379
TOTAL REVENUES	\$ 1,201,438	\$	1,109,181	\$	100,611	\$	1,209,791	\$	1,333,509
EXPENDITURES:									
Administrative									
Supervisor Fees	\$ 12,000	\$	5,000	\$	6,000	\$	11,000	\$	12,000
FICA Expense	918		383		459		842		918
Engineering	37,853		3,660		26,340		30,000		30,000
Attorney Fees	24,000		10,423		13,578		24,000		24,000
Annual Audit	3,350		3,200		-		3,200		3,500
Assessment Administration	8,269		8,269		-		8,269		8,765
Management Fees	48,813		24,407		24,407		48,813		51,742
Information Technology	1,985		993		992		1,985		2,104
Website Maintenance	1,322		661		661		1,322		2,104
Telephone	250		-		250		250		250
Postage	3,000		619		1,881		2,500		2,500
Printing & Binding	1,500		161		839		1,000		1,000
Office Supplies	250		299		201		500		500
Legal Advertising	5,000		599		2,262		2,861		4,000
Insurance General Liability	36,127		34,694		1,162		35,856		39,442
Tax Collector Fee	22,647		21,642		1,005		22,647		23,552
Property Taxes	350		440		-		440		450
Property Appraiser	250		281		-		281		350
Other Current Charges	2,000		971		929		1,900		1,800
Dues, Licenses & Subscriptions	175		175		-		175		175
TOTAL ADMINISTRATIVE	\$ 210,057	\$	116,874	\$	80,965	\$	197,840	\$	209,152

Baytree Community Development District Proposed Budget FY 2026 General Fund

		Adopted Budget	Ac	ctuals Thru	uals Thru Projected Next Projected Thru		jected Thru	Pro	Approved oposed Budget	
Description		FY2025)3/31/25	6 Months		09/30/25		FY 2026	
Our another a la Maria tara an										
Operations & Maintenance Field Expenditures										
Field Management Fees	\$	34,202	\$	17,101	\$	17,101	\$	34,202	\$	36,254
Security Contract	φ	231,474	φ	116,279	φ	117,000	φ	233,279	φ	235,374
Gate Maintenance		251,474		12,941		12,379		25,320		25,374
Security Gatehouse Maintenance		23,320 14,000		6,307		3,693		23,320 10,000		10,000
Telephone/Internet - Gatehouse/Pool		8,040		4,245		3,093 4,224		8,469		9,000
				4,243		4,224 3,850				9,000 4,500
Transponders Utility - Electric		5,000 74,912		28,059		3,850 36,941		4,500 65,000		4,500 68,250
-										
Utility - Water & Sewer		16,500		8,809		8,191		17,000		18,025
Utility - Gas		9,350		9,178		422		9,600		9,350
Maintenance - Lakes		47,220		18,260		28,960		47,220		49,750
Maintenance - Landscape Contract		138,914		68,558		70,806		139,364		141,612
Maintenance - Additional Landscape		31,079		13,005		16,995		30,000		25,000
Maintenance - Pool Contract		37,401		9,891		25,109		35,000		18,000
Maintenance - Pool Parts & Repairs		-		-		-		-		10,000
Maintenance - Pool Painting		-		-		-		-		6,000
Maintenance - Irrigation		17,000		10,750		6,250		17,000		17,000
Maintenance - Lighting		18,000		12,581		5,419		18,000		18,000
Maintenance - Monuments		4,000		-		4,000		4,000		4,000
Maintenance - Fountain		1,180		610		890		1,500		1,500
Maintenance - Other Field (R&M General)		5,928		14,688		13,312		28,000		-
Maintenance - Recreation		2,500		970		1,530		2,500		2,500
Amenity - Refuse Service		663		325		323		648		800
Amenity - Janitorial Services		-		-		-		-		7,500
Holiday Lighting		16,000		14,392		-		14,392		17,500
Operating Supplies		750		153		597		750		750
Sidewalk/Curb Cleaning		12,000		3,225		8,775		12,000		12,000
Misc. Contingency		2,444		-		449		449		30,600
TOTAL FIELD EXPENDITURES	\$	753,877	\$	370,976	\$	387,216	\$	758,192	\$	778,585
TOTAL EXPENDITURES	\$	963,934	\$	487,850	\$	468,182	\$	956,032	\$	987,737
	Ψ	703,754	Ψ	107,030	Ψ	100,102	Ψ	200,002	Ψ	
<u>Other Sources/(Uses)</u> <u>Transfer Out:</u>										
Capital Projects- Paving - Baytree	¢	(50.144)	¢		\$	(103,409)	¢	(102 400)	¢	(02.007)
. ,	\$	(58,144)	Э	-	Э		\$	(103,409)	Э	(83,907)
Capital Projects - Paving - IOB Funds		(19,002)		-		(19,002)		(19,002)		(19,000)
Capital Projects - Reserves		(65,093)		-		(3,969)		(3,969)		(149,100)
Community Beautification Fund		(45,265)		-		-		-		(45,265)
First Quarter Operating		(50,000)		-		(50,000)		(50,000)		(48,500)
TOTAL OTHER SOURCES/(USES)	\$	(237,504)	\$	-	\$	(176,380)	\$	(176,380)	\$	(345,772)
EXCESS REVENUES (EXPENDITURES)	\$	_	\$	621,330	\$	(543,951)	\$	77,379	\$	_
EAGESS REVENUES (EAFENDITURES)	Э	-	Ą	021,330	J	(343,931)	Ą	11,319	¢	-

Community Development District

Budget Narrative

Proposed Budget FY 2026

REVENUES

Maintenance Assessements

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

Miscellaneous Income (IOB Cost Share Agreement)

Represents estimated earnings from Isles of Baytree.

Miscellaneous Income

Represents estimated earnings from the sale of security gate transponders, pool access cards and tennis court instructor fees.

Interest Income

The District earns interest on the monthly average collected balance for each of their operating accounts.

Expenditures - Administrative

Supervisors Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting in which they attend.

FICA Taxes

Payroll taxes on Board of Supervisor's compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Engineering

The District currently has a contract with Dewberry Engineers to provide engineering service to the District. The contract includes preparation for board meetings, contract specifications, bidding, etc.

Attorney Fees

The District currently has a contract with Billing, Cochran, Lyles, Mauro & Ramsey, P.A. to provide legal counsel services. This contract includes preparation for board meetings, review of contracts, review of agreements and resolutions and other research as directed by the Board of Supervisors and the District Manager.

Annual Audit

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

Assessment Roll Administration

Expenditures with Governmental Management Services related to adminitration of the District's Assessment Roll.

Management Fees

The District has contracted with Governmental Management Services to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

Information Technology

Represents costs with Governmental Management Services related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs with Governmental Management Services associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Community Development District

Budget Narrative

Proposed Budget FY 2026

Expenditures - Administrative (continued)

Communication - Telephone

Internet and Wi-Fi service for Office.

Postage and Delivery

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts.

Tax Collector Fee

Represents charges from Brevard County Tax Collector's office for administration of the tax collection process.

Property Taxes

Represents the estimated non-ad valorem assessment from Brevard County that will be charged to the District.

Property Appraiser

Represents the Brevard County Property Appraiser fee to cover the cost of processing and distributing of non-ad valorem assessment information.

Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

Due, Licenses & Subscriptions

The District is required to pay an annual fee to Florida Department of Commerce for \$175.

Operation and Maintenance:

Field Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide on-site field management of contracts for the District services such as landscape and lake maintenance. Services to include weekly onsite inspections, meetings with contractors and monitoring of utility accounts.

DESCRIPTION	MONTHLY	ANNUAL AMOUNT
FIELD MANAGEMENT FEES (GMS)	\$3,021	\$36,254

Security Contract

The District currently has a contract with DSI Security Services to provide security services.

DESCRIPTION	ANNUAL AMOUNT
REGULAR HOURS: COST OF \$26.65 PER HOUR FOR 359 DAYS	\$229,616
OT/HOLIDAY HOURS: COST OF \$39.98 PER HOUR FOR 6 DAYS	\$5,757
То	al \$235,374

Gate Maintenance

Represents expenditures for maintenance and repairs for the automated gate entrance systems. The District currently has a contract with Access Control Technologies.

Security Gatehouse Maintenance

Represents maintenance contract for gatehouse, and any other maintenance cost the District may incur at the security gate house, i.e. plumbing, pest control, etc.

Community Development District

Budget Narrative

Proposed Budget FY 2026

Operation and Maintenance: (continued)

Telephone/Internet - Gatehouse/Pool

The District has a telephone at the front entrance for the security staff to make local calls. Additionally, the District has a phone line at the front and rear entrance for the automated gate access system, and an IP line at the front gate for the access system and the line for the emergency phone at the pool. The amount is based on projected monthly charges from Spectrum.

DESCRIPTION	MONTHLY	ANNUAL AMOUNT
201 BAYTREE DR FRONT GATE	\$310	\$3,719
630 BAYTREE DR BACK GATE	\$189	\$2,267
8207 NATIONAL DR POOL AREA	\$205	\$2,460
CONTINGENCY		\$554
	Total	\$9,000

Transponders

Accounts for costs associated with purchasing new transponders to replace those purchased by residents.

Utility - Electric

Represents costs for electric for projects such as streetlights, signs, electric for well pumps, guardhouse, entrance features,

DESCRIPTION	LOCATION	MONTHLY	ANNUAL AMOUNT
00533-81406	8002 Bradwick Way # Wall	\$29	\$350
02781-39043	8207 National Dr # Pool Hse	\$27	\$324
04080-73153	609 Baytree Dr # Wall	\$32	\$389
04396-25492	8205 National Dr # Courts	\$70	\$838
09459-03086	8147 Old Tramway Dr # Entrance	\$43	\$516
11105-10375	7948 Daventry Dr # Wall	\$28	\$341
14771-79517	345 Baytree Dr # Pump	\$141	\$1,694
15604-14425	8005 Kingswood Way # Fountain	\$681	\$8,167
36008-52200	602 Baytree Dr # Sign	\$30	\$355
46619-40025	8253 Old Tramway Dr # Ent Sign	\$34	\$407
47131-19107	1409 SouthPointe Ct# Ent Sign	\$29	\$347
67950-66148	7951 Daventry Dr # Pump Street	\$156	\$1,878
72491-60156	7942 Kingswood Way #Lights	\$34	\$410
73679-10572	201 Baytree Dr # Grd Hse	\$181	\$2,172
83711-46575	8005 Kingswood Way # Street Lights	\$3,126	\$37,512
86596-45173	8005 Kingswood Way # Pump	\$304	\$3,650
88573-27285	687 Deerhurst Dr # Pump	\$108	\$1,296
91260-64568	8128 Old Tramway Dr # Sign	\$27	\$324
99142-26460	8005 Kingswood Way# Gate	\$30	\$359
	CONTINGENCY		\$6,922
			\$68,250

Water & Sewer

Represents cost for water & sewer for expenses associated with the front guardhouse and community pool. City of Cocoa Utilities provides this utility service.

\$15,600
\$1,080
\$1,345
\$18,025

Baytree Community Development District

Budget Narrative

Proposed Budget FY 2026

Operation and Mainte	enance: (continued)		
Gas			
Represents cost of gas re	quired for heating the community pool. F	lorida City Gas p	rovides this utility service.
DESCRIPTION	LOCATION	MONTHLY	ANNUAL AMOUNT
2932702542	8205 NATIONAL DR POOL HEATER	\$554	\$6,648
	CONTINGENCY		\$2,702
			\$9,350
Maintenance - Lakes			
		66.46 acres of l	akes. Additional funds are allocated for the
DESCRIPTION	and unanticipated lake maintenance.	MONTHLY	ANNUAL AMOUNT
LAKE MAINTENANCE		\$3,565	\$42,777
-	AGEMENT: CONTRACT COST OF 880 BI-MO		\$6,426
PEST CONTROL	Adement: contract cost of 000 br-mo		\$378
		Total	\$49,581
Maintenance - Landsca	pe Contract		
	s a contract with US Lawns to maintain its	s 352,000 Square	e Feet of Landscaping.
DESCRIPTION		MONTHLY	ANNUAL AMOUNT
LANDSCAPE MAINTEN	NANCE	\$11,801	\$141,612
vendor contract. Maintenance - Pool	ted a community swimming pool, which r VENDOR BEACH POOLS Y - 3 DAYS/WEEK 5 DAYS/WEEK	-	ANNUAL AMOUNT \$8,100 \$3,600 \$6,300
Maintonanaa Daal Dan	ta 9 noncina	Total	\$18,000
Maintenance - Pool Pain The expense is allocated Maintenance - Irrigatio Represents estimated cos	ted a community swimming pool, which r nting to the painting of the pool and the pool ar n st for repairing irrigation line breaks, rep	rea.	
Maintenance - Lighting Estimated cost for routin	e/replacement of fixtures.		
Maintenance - Monume Estimated cost to pressur	e nts re clean and paint monuments.		
Maintenance - Fountain The cost of providing pro		ountains. The cos	st of service is \$175 per quarter and \$40 per
Maintenance - Other Fie Miscellaneous costs relat	e ld ed to additional pond work, cleaning stor	rm drains, etc	
Maintenance – Recreati Estimated cost for routin	-	onal areas, such a	is paint, mulch, or repairs to playground area

Community Development District

Budget Narrative

Proposed Budget FY 2026

Amenity - Refuse Service

Represents cost of trash removal services. Services are provided by Waste Management.

DESCRIPTION		MONTHLY	ANNUAL AMOUNT
96 GALLON TRASH TOTER		\$57	\$682
CONTINGENCY			\$118
			\$800
Amenity - Janitorial Service Represents cost of cleaning &	Janitorial services. Services are pr	ovided by Coverall	of Orlando.
JANITORIAL SERVICES	COVERALL OF ORLANDO	\$431	\$5,100
SUPPLIES & SPECIAL CLEA	NING	\$200	\$2,400
		\$150	\$1,800
			\$7,500

Holiday Landscape Lighting

Estimated cost for installation of holiday lights and décor as well as supplies.

Operating Supplies

Purchase of supplies for the District's gatehouse, etc.

Sidewalk/Curb Cleaning

Estimated cost for pressure washing the District-owned sidewalks throughout the community.

Miscellaneous

Any other miscellaneous expenses incurred during the year.

Other Financing Uses

Transfer Out - Capital Projects - Paving - Baytree/IOB

The District has established a Pavement Management Fund in order to pay for resurfacing of roadways.

Transfer Out - Capital Projects - Paving - IOB Funds

Represents estimated expenditures from IOB shared costs.

Transfer Out - Capital Projects - Reserves

Renewal and replacement costs such as replacement cost of the sidewalks, drainage repair, playground equipment, etc. See

Transfer Out - Community Beautification Fund

Represents the assessments dedicated to the Community Beautification Fund.

Transfer Out - Rebalance First Quarter Operating

Reprosents 1st quarter operating reserve

Baytree Community Development District Proposed Budget FY 2026 Capital Reserves

Description	Adopted Budget FY2025		Actuals Thru 03/31/25		Projected Next 6 Months		Projected Thru 09/30/25		Approved Proposed Budget FY 2026
<u>REVENUES:</u>									
Interest Income	\$	-	\$	1,018	\$	2,036	\$	3,054	\$ 2,000
Carry Forward Surplus		25,164		57,700		-		57,700	1,124
TOTAL REVENUES	\$	25,164	\$	58,718	\$	2,036	\$	60,754	\$ 3,124
Expenditures:									
Lake Bank Restoration/Evaluation	\$	30,000	\$	-	\$	30,000	\$	30,000	\$ 30,000
Sidewalk/Gutter Repair		14,500		-		14,500		14,500	14,000
Drainage Maintenance		10,000		-		10,000		10,000	10,000
Tennis Court Lights		2,000		-		2,000		2,000	-
Electrical Infrastructure		-		-		-		-	20,000
Tennis Court Resurface		-		-		-		-	18,000
Pool Resurface		-		-		-		-	50,000
Disaster/Emergency Reserve		6,500		-		6,500		6,500	6,500
Bank Fees		600		-		600		600	600
TOTAL EXPENDITURES	\$	63,600	\$	-	\$	63,600	\$	63,600	\$ 149,100
Other Financing (Uses)/Sources									
Transfer In	\$	65,093	\$	-	\$	3,969	\$	3,969	\$ 149,100
TOTAL OTHER SOURCES/(USES)	\$	65,093	\$	-	\$	3,969	\$	3,969	\$ 149,100
EXCESS REVENUES (EXPENDITURES)	\$	26,657	\$	58,718	\$	(57,595)	\$	1,124	\$ 3,124

Baytree Community Development District Capital Improvement Program

Project Description	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Lake Bank Restoration	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Sidewalk/Gutter Repair	14,500	14,000	14,000	14,000	14,000	14,000
Drainage Maintenance	10,000	10,000	10,000	10,000	10,000	10,000
Tennis Court Lights	-	-	-	2,000	-	-
Electrical Infrastructure	-	20,000	-	-	-	-
Tennis Court Resurface		18,000		-	-	-
Paint Guardhouses	-	-	-	5,000	-	-
Pool Resurface	-	50,000	-	-	-	-
Pool Furniture	-	-	4,000	-	-	-
Disaster/Emergency Reserve	6,500	6,500	6,500	6,500	6,500	6,500
Bank Fees	600	600	600	600	600	600
Total	\$ 61,600	\$ 149,100	\$ 65,100	\$ 68,100	\$ 61,100	\$ 61,100

Baytree Community Development District Proposed Budget FY 2026 Pavement Management

	Ado	pted Budget	A	ctuals Thru	Pro	jected Next	Pro	jected Thru	Pr	Approved oposed Budget	
Description		FY2025		03/31/25		6 Months		09/30/25		FY 2026	
REVENUES:											
Interest Income Carry Forward Surplus	\$	2,000 355,731	\$	3,848 289,738	\$	7,697	\$	11,545 289,738	\$	2,000 423,094	
TOTAL REVENUES	\$	357,731	\$	293,586	\$	7,697	\$	301,283		\$425,094	
EXPENDITURES:											
Bank Fees	\$	600	\$	-	\$	600	\$	600	\$	600	
Sidewalk Repairs		-		-		-		-		-	
Roadway Paving		-		-		-		-		-	
TOTAL EXPENDITURES	\$	600	\$	-	\$	600	\$	600		\$600	
Other Sources/(Uses)											
Transfer In - Baytree	\$	58,144	\$	-	\$	103,409	\$	103,409	\$	83,907	
Transfer In - IOB		19,002		-		19,002		19,002		19,000	
TOTAL OTHER SOURCES/(USES)	\$	77,146	\$	-	\$	122,411	\$	122,411	\$	102,907	
EXCESS REVENUES (EXPENDITURES)	\$	434,277	\$	293,586	\$	129,508	\$	423,094	\$	527,401	
									1		
			CAF	CARRY FORWARD SPLIT				FY 2025		FY 2026	
					BAYTREE IOB			\$281,368 \$141,726		\$366,675	
										\$160,726	
								\$423,094		\$527,401	

Baytree Community Development District Proposed Budget FY 2026 Community Beautification

Description		oted Budget FY2025		ctuals Thru)3/31/25		ojected Next 6 Months		jected Thru)9/30/25		Approved posed Budget FY 2026
· · · · · ·				56761726		0 1.10110110		5700720		112020
<u>REVENUES:</u>										
Interest	\$	-	\$	514	\$	1,028	\$	1,542	\$	-
Carry Forward Surplus		31,455		44,152		-		44,152		-
TOTAL REVENUES	\$	31,455	\$	44,666	\$	1,028	\$	45,694	\$	-
EXPENDITURES:										
Bank Fees	\$	400	\$		\$		\$		\$	
Bank rees Beautification Projects	\$	400	Þ	- 30,000	Э	- 15,694	Э	- 45,694	Э	- 45,265
beautification rojects		-		50,000		13,074		45,074		45,205
TOTAL EXPENDITURES	\$	400	\$	30,000	\$	15,694	\$	45,694	\$	45,265
Other Sources/(Uses)										
Transfer In - Baytree	\$	45,265	\$	_	\$	_	\$	-	\$	45,265
Transier III - Dayttee	Ψ	75,205	Ψ	-	Ψ	-	Ψ	-	Ψ	75,205
TOTAL OTHER SOURCES/(USES)	\$	45,265	\$	-	\$	-	\$	-	\$	45,265
			•						•	
EXCESS REVENUES (EXPENDITURES)	\$	76,320	\$	14,666	\$	(14,666)	\$	-	\$	-

Community Development District Non-Ad Valorem Assessments Comparison 2025-2026

Neighborhood	O&M Units	Bonds Units 2020	Annual Maintenance Assessments				
			FY 2026	FY2025	Increase/ (decrease)		
Phase 1 Phase 2	304 157	0	\$2,600.00 \$2,600.00	\$2,500.00 \$2,500.00	\$100.00 \$100.00		
Total	461	0					

Community Development District IOB Roadway Maintenance Cost Share Schedule

	Proposed Budget FY 2026
Security	\$235,374
Maintenance - Gate/Gatehouse	\$35,320
Telephone - Gatehouse	\$9,000
Utilities ¹	\$6,293
Maintenance - Lighting	18,000
Capital Reserve - Paving Management ²	\$25,346
Total	329,333
Less: Golf Course Contribution (2.25%)	(\$7,410)
Total to be assessed To Baytree CDD & Isles of Baytree HOA	\$321,923
Total Number of Lots	
Baytree Phase I	304
Baytree Phase II Isles of Baytree	157 104
isits of Daytee	565
Total Per Lot Assessment	\$570
Total Expenses divided by Total Units	
Adopted Amount for Isles of Baytree HOA for FY26	\$59,257
Notes	
Total Utilities 201 Baytree Drive Guardhouse	\$3,710
201 Baytree Drive Guardhouse - Water	\$780
8005 Kingswood Way - Street Lights	\$1,803
	\$6,293
Capital Reserve Calculation is based on the following areas: Baytree Boulevard National Drive Kindswood Drive	
Total Area of Pavement	89,711
IOB Shared Roadway Area	22,093
Fraction of Shared Roadways	24.63%
Total Projected FY26 Paving Management	\$102,907
IOB Shared Cost	\$25,346